ATKINSONS

COMPANY POLICY

SAFEGUARDING POLICY

This policy sets out how ATKINSONS (NE) Limited protects children and adults at risk when working in homes, schools, care settings and community buildings.

REFERENCE	VERSION	ISSUED	NEXT REVIEW
ATK-POL-08	1.0	26 September 2026	26 September 2027

ATKINSONS (NE) Limited · Company no. 15283882 · Portland House, Belmont Business Park, Durham DH1 1TW

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1. STATEMENT

Our work takes us into people's homes and into buildings where children or adults at risk may be present. We take our responsibility to keep them safe seriously.

2. CONDUCT

Our people are identifiable in branded clothing and vehicles and carry ID. They behave professionally and respectfully at all times.

Staff avoid being alone with children or adults at risk wherever possible, and follow the site rules of schools, care homes and similar settings.

3. PROTECTING CUSTOMERS

We never ask for cash payments on the doorstep and never pressure anyone into agreeing to work.

We make extra time for customers who need it, and welcome a family member or carer being involved in decisions.

4. REPORTING CONCERNS

Any safeguarding concern, whether raised by or about a member of staff, is reported to the Managing Director without delay and, where appropriate, to the local authority or the police.

5. REVIEW

This policy is reviewed at least annually.

SIGNED	Dale Atkinson, Managing Director
FOR	ATKINSONS (NE) Limited
ADOPTED	26 September 2026
NEXT REVIEW	26 September 2027